



ISO/TC 197
Hydrogen technologies

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Secretariat: SCC (Canada)

2015-12 TC197 2015 Directives

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Expected action: INFO

Background: Here is a presentation from ISO concerning what is new in their Directives for 2015 that will be discussed at the Plenary under agenda item 7.1.

Committee URL: <http://isotc.iso.org/livelink/livelink/open/tc197>



What's New in 2015

For ISO Committees and their WGs



Outline

- Main changes for 2015 and highlights
- Reminder 2014 changes

Are you in a committee meeting?

Tell us and the Secretary what you think!

https://www.surveymonkey.com/r/meeting_feedback_2015



Directives Main Changes 2015

Approval of NWIP : by correspondence (CIB Ballot) only

Clarification for skipping FDIS when technical comments

Obligation to Member bodies to provide the list of delegates

Committee performance: based on selected track

Chairman terms and succession plan

Forms updated – www.iso.org/forms



A Note on New Work Item Proposals...

- TMB dictates all new work item proposals must be processed and approved through the Committee Internal Balloting (CIB) Portal
- No committee resolutions allowed for new work
- Why? Necessary to demonstrate market relevance and stakeholder engagement through ISO ballot
- Amendments and Revision proposals can still be approved by resolution – as long as the scope does not change



Highlights: Justification Statements



- Demonstrate worldwide relevance
- Promote stakeholder engagement

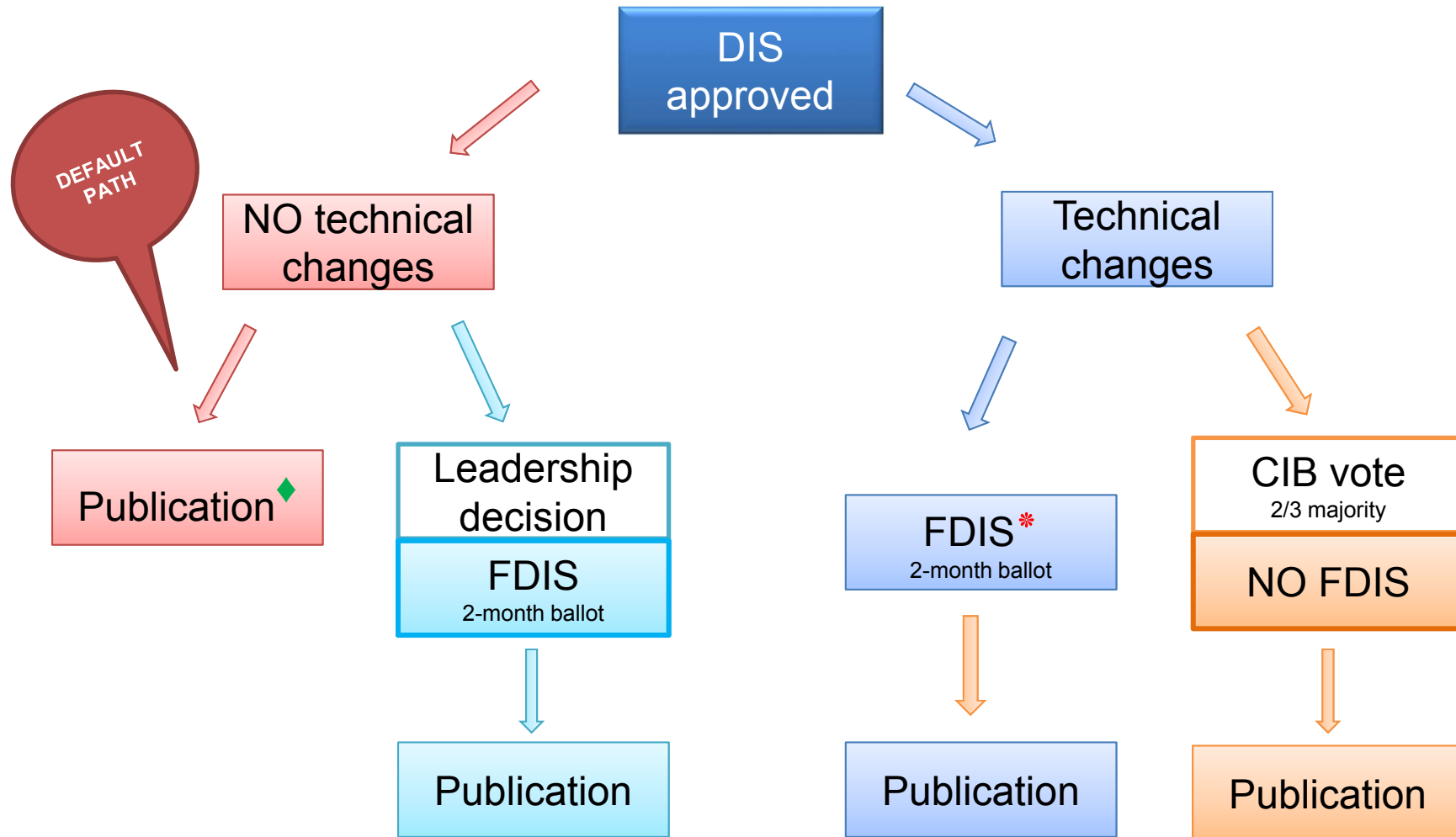


- Your justification should answer: Why is this standard needed?
- imagine talking to your boss or to someone outside the sector
 - Explain the issue
 - Explain the solution
 - Explain why the proposal is important to you

Guidance available on [ISO Connect](#)



Want to Skip the FDIS Ballot? How to Decide



◆ CEN/TC resolution for Vienna Agreement

* Mandatory for Vienna Agreement



Highlights : Obligation to contribute to technical work when P-Member

Voting obligations:

DIS/FDIS
and CIB
(NP/CD
DTS/DTR)

Downgraded
to O-Member
for 1 year →
no experts in
WG

Contact your
Member
body and
discuss the
process

Contribution to meetings:

Physical
attendance
(see also new
sponsorship
programme)

Webex

By email
before the
meeting



Highlights : committee structure

WG – disband when work done

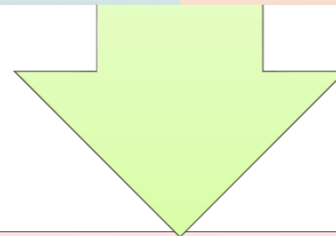
Background → better efficiency

WG = established for a specific task

WG = agile, short term structure

WG = disbanded after the work is done (prepare document for DIS)

No WG if no Work Item or preliminary study



When disbanded:

Documents remain available

Numbering can remain (reactivation)



May 2015 ISO/IEC Directives Upgrades Leadership – New Terms

9 years
maximum
for chairs
(update 2015)

- First term max: 6
- Second term max: 3
- Only one second term!
- Succession plan needed!

convenors
up to 3 years

- appointed by the parent committee
- No limit to the number of terms



Further Clarification on Term Limits for TC and SC Chairmen

What this means for you: In order to ensure a smooth transition, the TMB adopted [Resolution 99/2015](#) which will be implemented as follows:

- For chairs whose terms expire in 2015, requests for exceptions to the 9-year rule could be granted for an additional 2 year term maximum;
- For chairs whose terms expire in 2016, requests for exceptions could be granted for an additional 1 year term maximum;
- For chairs whose terms expire in 2017, no exception will be granted.

IMPORTANT!

Exceptions for Chairs whose terms expire in 2015 and 2016 will only be granted as indicated above.

Exceptions for Chairs whose terms expire in 2017 and beyond will be granted on a very limited case by case basis.

In all cases, committee secretariats must prepare succession plans in collaboration with the relevant Member body. The deadline for submission of succession plan to the TMB secretariat is 1 July in the year in which the Chair's term expires.



May 2014 ISO/IEC Directives Upgrades Production - Streamlining

CD
default
duration:

- 2 months
- Reminder: CD is optional

FDIS
skipped by
default

- **Direct publication if DIS approved**
- If leadership decides to skip FDIS when there are technical changes: to be confirmed by committee resolution (by correspondence)



May 2014 ISO/IEC Directives Upgrades Project Management

Only one
extension per
project

- 9 months maximum
- No further requests permitted

Goal: On time
Within budget
Within scope

- Planning / Monitoring / Controlling
- Be proactive with the work programme
- Think about alternative deliverables



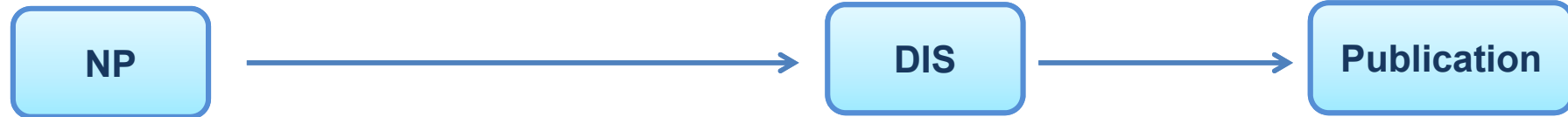
Main Stages, Reminder

3 months by default
2 months possible

optional

2 months by default
optional; 3 or 4
months possible

2 month translation
(all ISO)
3 month ballot



Opt in

WD

CD

FDIS

Opt out

2 month ballot

Accelerated track

12 months to DIS

24 months to publication

Default track

24 months to DIS

36 months to publication

Enlarged track

36 months to DIS

48 months to publication



Online Browsing Platform

- ISO Secretaries & Chairs access online to all content of the committee collection and second level (normative references)
- All terms & definitions, publically available free of charge

<https://www.iso.org/obp/ui/>

The screenshot displays the ISO Online Browsing Platform (OBP) interface. The top navigation bar includes the ISO logo, a search bar, and the current document title: "ISO 50001:2011(en) Energy management systems — Requirements with guidance for use". Below the navigation bar, a "Table of contents" sidebar is visible on the left, listing sections such as Foreword, Introduction, Scope, Normative references, and various clauses under clause 4. The main content area on the right shows the text for "4.3 Energy policy", which states that the energy policy shall state the organization's commitment to achieving energy performance improvement. It lists eight specific requirements (a) through (h) regarding energy use, continual improvement, legal requirements, framework for objectives, purchase of energy-efficient products, documentation, and regular review.



Innovation for committees

Project Portal = Project Management

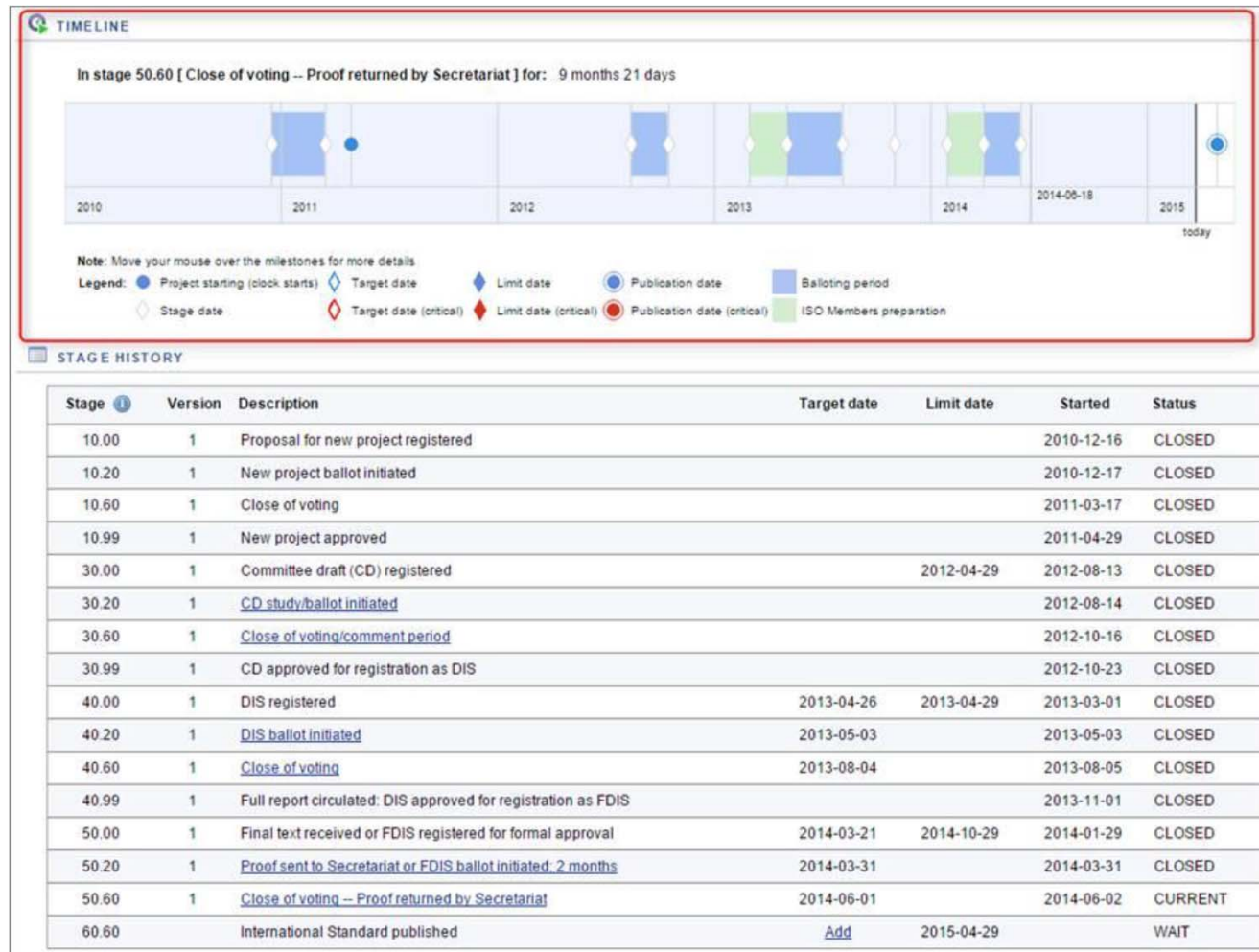
Visual representation!

Actions required

New filtering

Play with your dates

Next deadlines





Innovation for Committees

XML – For new products

[do's and don'ts drafting standards](#)

[Best practices for vocabulary/terminology](#)

[Simple template](#)

- **Much simpler for the drafters (convenor/proj.leader)**
- **Simple Word file**
- **do not spend time on editing**
- **Focus on content**

A red-outlined thought bubble containing text.

XML means new publishing chain to allow innovative ways to provide standards for the users



ISO Excellence Award

- Do you have any experts or leaders that deserve special recognition?
- You can nominate someone for their exemplary contribution to a project that has been published within the last year
- www.iso.org/iso/iso-awards.htm - for the nomination form



Stay Tuned!

www.isoconnect.org

The screenshot shows the ISO Connect website interface. At the top, there is a navigation bar with the ISO logo and links for Home, Projects, Standards, Conformity Assessment, Consumers, ISO Academy, Intellectual Property, IT, Marketing, ISolutions, and Member Area. A search bar and a help icon are also present. On the left, a 'Navigation' sidebar lists: Welcome to ISO Connect, News and Announcements, Help (with sub-links for Contact us, Subscribe to news and announcements, and Subscribe to other changes), Topics (with sub-links for Projects, Standards, ISO Academy, Conformity Assessment, Consumer Policy, and Intellectual Property), and a 'What is ISO Connect?' section. The main content area features a large question mark icon and text explaining that ISO Connect is for people working within the ISO system who want to know more about, or participate in, ISO's general activities. Below this is a 'News and Announcements' section with a post titled 'Happy International Women's Day!' by Maria Lazarte, dated Mar 06, 2015. The right sidebar contains two promotional boxes: one for email notifications with a lightbulb icon and another for ISO Projects and Services with a gear icon, including links for 'Summary of all Projects' and 'Changes to ISO Services'.

**Other Questions? Need Training?
Contact Chris or Andy (dryden@iso.org)**