



**General information on the ISO/TC 197 meetings to be held in Montecatini Terme, Italy**

<input checked="" type="checkbox"/> General information to <b>P</b> -members, <b>O</b> -members, and <b>A</b> -liaisons	<input checked="" type="checkbox"/> Confirmation of delegations to the plenary meeting required by: <b>2007-09-27 at the latest</b>
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Dear member:

Please find enclosed general information in preparation for the ISO/TC 197 plenary meeting to be held in Montecatini Terme, Italy. For your convenience, please find herewith enclosed:

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Address reply to:



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## **1. ISO/TC 197 PLENARY MEETING**

### **1.1 Meeting place**

The ISO/TC 197 plenary meeting will be held at the following address:

Grand Hotel & La Pace,  
Via Della Torretta 1, 50016  
Montecatini Terme (Pistoia), Italy

Tel: 39 0572 9240

Fax: 39 0572 7845 1

Web site: [www.grandhotellapace.it](http://www.grandhotellapace.it)

### **1.2 Meeting room**

Instructions will be provided on site on how to get to the meeting room.

### **1.3 Meeting date and time**

8 November 2007 (9 h to 18 h)

### **1.4 Meeting agenda**

The ISO/TC 197 plenary meeting agenda was distributed as ISO/TC 197 document **N 370**.

### **1.5 Meeting documents**

Delegates should bring all relevant documents for the meeting with them. Spare copies of the documents listed on the agenda will not be available at the meeting. If delegates wish to table additional documents, they should ensure that they bring sufficient copies. Copying facilities will be available only for reproduction of documents drafted during the meeting.

## **2. WELCOME RECEPTION**

All delegates and liaison representatives registered to the ISO/TC 197 plenary meeting are invited by our host to a welcome reception at 19h30 on 7 November 2007. Further details are to be confirmed later.

Should you be unable to join us for this evening, we would appreciate that you inform the ISO/TC 197 Secretary by email ([sylvie.gingras@bnq.qc.ca](mailto:sylvie.gingras@bnq.qc.ca))

## **3. REGISTRATION TO THE ISO/TC 197 PLENARY MEETING**

ISO/TC 197 member bodies and liaisons are requested to inform the ISO/TC 197 Secretariat of their intention to be represented at the meeting. The final list of delegates and the name of the head of the delegation should be sent to the ISO/TC 197 secretariat no later than **27 September 2007**.

## 4. ISO/TC 197 WORKING GROUPS MEETINGS

### 4.1 Meeting dates

The following working groups will meet in the days before the ISO/TC 197 plenary meeting:

Working groups	Meeting dates
<b>WG 12:</b> <i>Hydrogen Fuel — Product Specification — Part 2: Proton exchange membrane (PEM) fuel cell applications for road vehicles</i>	<b>6-7 November</b> 9h to 17h
<b>WG 13:</b> <i>Hydrogen detectors</i>	<b>5-6 November</b> 9h to 17h

### 4.2 Meeting place

WG 12 and WG 13 meeting will be held at the following location:

Palazzo dei Congressi,  
Viale Amendola, 2, 51016  
Montecatini Terme (Pistoia), Italy

Tel. +39 0572 75861  
Fax +39 0572 910400  
[www.panciolihotels.it](http://www.panciolihotels.it)

### 4.3 Meeting room

Instructions will be provided on site on how to get to the meeting room.

## 5. WORLD HYDROGEN TECHNOLOGY CONVENTION 2007(WHTC)

The ISO/TC 197 plenary meeting is to be held in conjunction with WHTC 2007, which is taking from 4-7 November 2007.

Those interested in attending this Conference are invited to consult the conference web site: [www.whtc2007.com](http://www.whtc2007.com).

## 6. HOTEL ACCOMMODATION

WHTC 2007 provides a full service for those registering to the Conference. ISO/TC 197 delegates that will attend WHTC 2007 should therefore use the WHTC 2007 Conference services for their hotel reservations.

For those not attending WHTC 2007, a list of hotel accommodations is shown on the WHTC web site ([www.whtc2007.com](http://www.whtc2007.com)). Please make your own hotel reservations.

## 7. HOW TO GET TO MONTECATINI TERME

Montecatini Terme is located close to the Pisa and Florence airports. From the Pisa Airport, you can take a train to Pisa Centrale (main railway station) and then a train to Montecatini Centro.

From the Florence Airport, you should take a bus to Firenze S. Maria Novella (main railway station) and then a train to Montecatini Centro.

The web site for train timetable is <http://www.trenitalia.com/en/index.html>.

## **8. MAP OF MONTECATINI TERME**

Attached in Annex 1 is a map of Montecatini Terme. The location of the Grand Hotel & La Pace, where will be held the ISO/TC 197 plenary meeting, is shown as the hotel #1. The Palazzo dei Congressi, where the WG meetings will be held, is shown as number 2 on the legend, just under the hotel #3.

The railway station is located just under the hotel #5.

## **9. CURRENCY**

The local currency is the Euro. Major credit cards are accepted by hotels, restaurants and shopping malls.

## **10. ENTRANCE REQUIREMENTS**

All visitors from outside of Italy are required to have a valid passport. Please check with the Italian Consulate in your country concerning visa requirements. Should you need an invitation letter to obtain a visa, please let us know and we will put you in contact with UNI, who will be pleased to deal with the matter.