



Accommodation Information for the ISO/TC197 plenary meeting in Beijing, China

Dear members,

We are pleased to forward you the accommodation information for the ISO/TC 197 meetings in Beijing, China that has been prepared by the representative of our host, Mr. Geng Wang.

Mr. Wang is recommending that delegates stay at the Loong Palace Hotel & Resort Beijing, which will be the venue of the ISO/TC 197 plenary meeting on 15 December 2011. He has negotiated special rates for the ISO/TC 197 delegates. **Please make sure that you mention you are going to attend the ISO/TC197 meeting when you make your hotel reservation to get these special rates.**

A few other hotels are also listed for your information.

We are looking forward to seeing you in Beijing

Yours sincerely,

Sylvie Gingras, Secretary of ISO/TC197
Bureau de normalisation du Québec
on behalf of the Standards Council of Canada

Address reply to:



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Loong Palace Hotel & Resort Beijing

Loong Palace Hotel & Resort Beijing, a member of WORLDHOTELS (Deluxe Collections) is an international luxury five-star hotel in the northern part of Beijing. Strategically placed beside “Jing Zang Expressway”, the Hotel is conveniently located within 30 minutes drive to the Beijing Capital International Airport, the Great Wall, Summer Palace, Ming Tombs, Olympic Stadium and National Convention Center.

A. Accommodation and Rate

Loong Palace has 937 tastefully decorated rooms, including 73 Club Floor rooms and suites, 63 Superior and Executive Suites, 12 Spa rooms and 102 Duplex Suites. Average regular room size is 40 sq. meters, and most of the rooms feature separate bathtub and shower. Other features include in-room coffee and tea making facility, satellite television with international channels, walk-in closet, steam iron and ironing board, weighing scale, high-speed broadband internet access, etc. All are designed to ensure you have a comfortable stay with us. We are pleased to offer the following special room rates.

Room Style	Rate/RMB	Contract Rate/RMB
	Single/Twin	Single/Twin
Superior Room	¥3,100	¥660
Studio	¥3,400	¥780
Deluxe Suite	¥4,000	¥960
Duplex One Bed Room	¥4,700	¥1150
Duplex Two Bed Room	¥5,700	¥1230
Club Floor		
Club Superior	¥4,100	¥930
Club Studio	¥4,700	¥1090
Club Deluxe Suite	¥5,300	¥1260

Guestroom Benefits

- Rates quoted are subject to 15% service charge and are non-commissionable.
- Complimentary buffet breakfast up to one person per room per night.
- Complimentary usage of our Fitness Centre.
- In-room Coffee/tea making facilities.
- Personal in-room safe deposit box.
- Complimentary local Chinese or English newspaper.
- Broadband access in room is RMB60 per day per room and shall be paid in advance by the guests;

Club Rooms Benefits

- Personalized check-in and check-out facilities from 8 am to 11pm
- Continental breakfast available daily from 7:00am – 10:30am in our Bravo Restaurant
- Complimentary standard soft drinks and cookies through out the day
- Enjoy pre-dinner cocktails and canapés in our Executive Club Lounge between 6:30pm-7:30pm every evening
- Two hours complimentary use per stay of the Loong Palace Club meeting room
- Free Wi-Fi throughout your stay
- Complimentary newspaper and a selection of fresh fruits in your room, replenished daily
- Free 100 RMB per day usage of laundry (not cumulative)
- 25% discount on a la carte in My Spa and 20% off all Spa treatments
- 20% discount on Bowling, Snooker and Hair Salon

- 15% discount in all restaurants and bars including beverage
- Free incoming faxes
- Late check-out to 3pm (subject to availability)

B. Hotel Reservation

Reservations

Accommodation reservations can be made directly with the Hotel Reservations Department at:

Hotel direct line :(86-10)8079 9988

Hotel facsimile: (86-10)8079 3888

Email: reservation@loongpalace.com

Web: www.loongpalace.com

Note: Please mention you are going to attend ISO/TC197 meeting when you make the hotel reservation in order to ensure that you will get the contract rate.

Mode of Payment

It is understood that all charges will be settled by guests upon check-out.

Special Requests

We have 2 wheelchair accessible rooms in hotel; please inform us of any special needs at time of reservation.

Guaranteed Reservations

Guarantee should be made for all reservations with arrival time after 6:00pm by advising credit card numbers with valid expiration date. You may also choose to send us a company's guarantee facsimile/letter. The Hotel reserves the right to release non-guaranteed reservations at 6:00pm without any liabilities. For guaranteed reservations, any cancellation made after 6:00pm local time on day of arrival or in case of no-show will incur a charge at the rate of the first night's accommodation.

C. Hotel Information

Check-in / Check-out time

The hotel's standard check-in time is at/after 2:00pm and check-out time is at/before 12:00 noon. Requests for early check-in or late check-out are subject to room availability and charges may apply.

Food & Beverage

There are total 9 restaurants and bars in hotel that offer a wide variety of flavors around the world.

- Palm Terrace - the café-style all day dining restaurant is the main venue for breakfast, lunch and dinner buffets.
- Bravo Italian Restaurant - a delightful and intimate Western restaurant, serving authentic Italian food such as pizza, pasta, seafood and more. You can enjoy fine wine and Italian fare here.
- Dragon Court Chinese Restaurant - offers a delightful selection of seafood and Cantonese cuisine, and there are 9 private dining rooms for you to choose from.
- Urashima Japanese Restaurant - to experience the very best in authentic Japanese cuisine, you need to go no further than the Urashima Japanese Restaurant.
- Little Dongbei Restaurant - is a fusional restaurant where essential healthy cuisine cooked in special Northeastern China style and presented in a relaxing atmosphere.
- Chilli Peppers - offers authentic Sichuan cuisine cooked with traditional ingredients, if you haven't yet indulged in Sichuan cuisine, Chilli Peppers is the perfect place to give it a try.
- Cafe Corner - you can enjoy freshly brewed coffee with delicious cakes and pastries in our cafe corner, Wi-Fi internet access is also available.
- Tropicana Lounge – our Lobby Lounge offers different kinds of drinks and afternoon tea, you can also enjoy the hotel's beautiful landscape garden in here.
- Silver Lounge - a contemporary cocktail bar, ideal for relaxing or small business gatherings.

Transportation

Airport pick-up and send-off services are available at the hotel, please advise us at time of reservations should you require the service of a quality limousine.

Local Attractions

There are many attractions in and around Beijing that are of great interest to both the tourist and local alike. Our Concierge desk in the lobby is at your service for booking tours (City-tour, Summer Palace, Great Wall, Hutong, etc. We can also put you in touch with a local ground operator.

Meeting/ Banquet Facilities

Loong Palace provides 32 meticulously decorated conference rooms and 3 ballrooms, ideal for both small meetings and larger events for up to 1,000 participants. There also has an attentive team that anticipates you're every need, a team who is committed to help you in making a success of any event. Our delicate meeting specialist is your one-point-of-contact and will assist you in planning and managing your function, right down to the fine details.

Recreation Facilities and Oriental Spa

Loong Palace provides a full range of entertainment and recreational facilities: 2 indoor swimming pools, indoor and outdoor tennis courts, bowling alley, fitness center, night club, cinema, golf driving range and "Oriental Spa" - a serene Thai style wellness facility offering 18 magnificently designed spa treatment rooms and suites.

Guest Service

Loong Palace provides perfect guest service facilities, including 24 hours room service, business center, airlines/air and train tickets, limousine service and airport transportation, doctor, flower arrangements, special services, etc. In here, guests can enjoy the thoughtfulness considerate and caring from Loong Palace.

Other hotels

Beijing Kuntai Novel Hotel (4-star)

<http://www.kuntainovelhotel.com/en/index.php>

Distance to Loongpalace 1 km

Tianshan Hotel (4-star)

<http://www.bjtaishanhotel.com/en/article.asp?Channel=1&ClassID=10>

Distance to Loongpalace 1.5 km

Longyue International Business Hotel (3-star)

<http://www.chinahotel.com.cn/Hotels-1993.html>

Distance to Loongpalace 3 km